

**Town of Pilot Mountain  
Board of Commissioners Meeting  
Monday, March 11, 2024  
7:00 PM**

**Members Present:** Mayor Evan Cockerham, Mayor Pro-Tem Donna Kiger, Commissioner Rachel Collins and Commissioner Dwight Atkins

**Staff Present:** Town Manager, Michael Boaz and Town Clerk, Holly Utt

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**Call to order 7:00 PM**

Mayor Cockerham called the meeting to order at 7:00 PM. After a moment of silence, Commissioner Atkins led the Pledge of Allegiance.

**Adoption of Agenda**

Commissioner Kiger made a motion to adopt the amended agenda and it was unanimous.

**Public Comment**

No one present

**Consent Agenda**

Commissioner Kiger made a motion to adopt the consent agenda as presented and it was unanimous.

- February 12, 2024 minutes

**Board & Committee Reports**

ABC Board – December 2022 sales were \$322,298. December 2023 sales were \$307,086, a decrease of 6.02%. January 2023 sales were \$176,299. January 2024 sales were \$187,562, an increase of 3.73%.

**New Business**

**Resolution R2024-03 - Authorizing Sole Source Contract Award**

Mr. Boaz explained that this resolution was for the SCADA system for the water tanks. This would be for altitude valves on the Golf Course Road tank and the Pilot Center tank. Commissioner Atkins made a motion to approve Resolution R2024-03 and it was unanimous.

**Resolution R2024-04 – Authorization for Bike/Ped Grant**

This resolution would allow for a new Bike/Ped Plan. The last plan was created in 2013. There is funding available from the DOT that will pay for 90% of the cost and the town would be paying a 10% match of \$4,500. Commissioner Collins made a motion to approve Resolution R2024-04 and it was unanimous.

**Resolution R2024-05 – Declaring Property as Surplus**

Mr. Boaz explained that this resolution would declare the current skid steer as surplus. The sale of this would enable the purchase of a new skid steer with an enclosed cab and brush. This will aid in cleaning the streets after water line repairs. Commissioner Kiger made a motion to approve Resolution R2024-05 and it was unanimous.

**Administrative Reports**

Sponsorships are still available for the upcoming Expo. Christy is in need of volunteers for the event. Anyone that is interested in volunteering can contact her. Christy also won Director of the Year at ShowFest, and several other awards.

Bids were opened on Friday for the two water line projects. JR Lynch was the only bidder. The project can be awarded but it is outside of the budget. There may be a special meeting called later this month to get that awarded and move the project along.

Commissioner Kiger asked about the leak on Dodson Mill Rd. Mr. Boaz explained that this would be something that would need to be contracted out. The valve will need to be replaced and most contractors don't want to make the repair hot. The way our system is built, there are not enough shut off valves to isolate that one area. Placing additional shut off valves is also part of the waterline project, so we don't have to shut off water to the entire town to make repairs.

**Mayor and Commissioner Comments**

**Commissioner Collins** – She congratulated Christy Craig on her award from ShowFest. She is proud of the town with such a small staff and getting things done. She reminded everyone of the Tea at the library. There will be an online auction beginning in mid-April.

**Commissioner Kiger** – She is really proud of the library fundraiser with all of the donations. She is super proud of Christy Craig for all her efforts with taking care of the events and all of the town staff for all that they do, and she is looking forward to the upcoming Outdoor Expo.

**Commissioner Atkins** – He is looking forward to all of the events. There is going to be a fresh refurbish of the library will be using the donations to fund that. Donations can be made to the Pilot Mountain Development Corporation.

**Mayor Cockerham** – He stated that the community support for the library was exceptional and he's looking forward to what is to come with that. What our town does is very impressive for our size and staff. The Downtown area has grown substantially in the last 10 years. He credited Jenny Kindy and Christy Craig for their part in the revitalization efforts.

**Closed Session – Personnel**

Commissioner Atkins made a motion to go into closed session and it was unanimous.

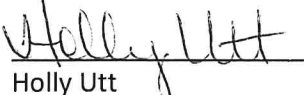
Commissioner Kiger made a motion to come out of closed session.

**Other Business** – No other business


**Adjourn**

Commissioner Atkins made a motion to adjourn, and it was unanimous.

Respectfully Submitted:

  
Holly Utt  
Town Clerk

Attest:

  
Evan Cockerham  
Mayor